

Woodbine Entertainment Group

Multi-Year Accessibility Plan

Rev 2020

General Deliverables	Completion Status
Policies & Procedures	
Create Policies with Statement of Organizational Commitment in written form	Completed
Approval and Sign off	Completed
Make available to the Public	Completed
Available in Alternative Formats - upon request	Completed
Accessibility Plan - Multi Year	
Develop Accessibility Plan	Completed
Accessibility Plan - Post to websites	Completed
Continue to work on Accessibility Plan, review progress and update. Update regularly and every five years.	Ongoing
Provide in alternative format upon request	Completed
Accessibility Self Service Kiosk - have regard for accessibility when purchasing	Completed and ongoing
Training	Ongoing
Training delivery	Online & in person where applicable
Training schedule for current staff and new staff	Annually
Ensure training attendance electronically recorded	Yes
Training completed	All annual training completed to date
Continue to train new staff as part of	Ongoing
Information & Communications	Completion Status

Feedback - ensure feedback system accessible via Customer Service	Completed
Accessible formats and communication supports upon request	Completed
If creating a new Website WCAG 2.0 Level AA (other than closed caption live pre-recorded audio)	Completed and ongoing
All internet websites and web content WCAG 2.0 Level AA by 2021	Completed
Review all content on website back to 2012 to ensure everything is accessible by 2021	Completed
Employment	Completion Status
Provide individual Workplace Emergency Response for staff, if needed	Completed and ongoing
Recruitment - notify employees and public regarding availability of accommodation, if requested	Completed and ongoing
Notify applicants of availability of accommodation upon request for assessments or selection process	Completed and ongoing
Inform employees of policies regarding job accommodations	Completed and ongoing

Providing accessible formats and communication supports available to perform job	Completed and ongoing
Have a Documented Individual Accommodation Plan (IAP) , if needed	Completed and ongoing
Have a Return to Work Process, if needed	Completed and ongoing
Performance Management takes into account accessibility needs	Completed and ongoing
Career Development and Advancement Process takes into account accessibility needs	Completed and ongoing
Redeployment process takes into account accessibility needs	Completed and ongoing
Continue to proactively remove barriers across employment life cycle allowing employees to reach their full potential	Ongoing
Public Spaces	Completion Status
Incorporate Design of Public Spaces on newly developed or redeveloped outdoor public use eating areas, exterior paths of travel, accessible parking and service related elements	Completed and ongoing
Provide maintenance and restoration	Ongoing
Develop procedures for preventative and emergency maintenance of accessible elements in public spaces	Completed
Develop procedures for dealing with temporary disruptions when accessible elements under public spaces not working	Completed
Report on Public Spaces every three years	Ongoing